



CONSTITUTION

Approved by Members at Special General
Meeting held on 7th August 2025

Section 1

Preamble, Definitions, Club Name and Objectives

In order to ensure that the Constitution of Skerries Golf Club is compliant with the principles of equality as set out in the Equal Status Act 2000 (to which principles the Club is committed) and the current constitution of the Golfing Union of Ireland and the Irish Ladies Golf Union (to which the respective Clubs are, and wish to remain, affiliated), it was found necessary to rewrite the 1951 version (and subsequent amendments) to the Constitution of Skerries Golf Club. The revised Constitution was adopted in 2002. A further review was undertaken and an amended Constitution adopted in 2012. Following a Strategic Review undertaken in 2016 the Skerries Golf Club Constitution was further amended to reflect changes in the clubs governance structures. The amended Constitution was adopted in 2016 and the revised structures come into effect from 1st January 2017. This Constitution is framed so that the Club structure and rules are consistent with the foregoing and with the current requirements of the Club and its Members.

Signed:

Donnacha Neary
Honorary Secretary

Structure

Skerries Golf Club shall comprise of three Clubs

1. Skerries Golf Club ('Joint Club')
2. Skerries Men's Golf Club ('Men's Club')
3. Skerries Ladies Golf Club ('Ladies Club')

Definitions

The 'Joint Club' shall mean the Club formed for the purpose of managing matters of common interest (other than the game of golf and its related activities) of both the 'Men's Club' and the 'Ladies Club' including the provision and maintenance of the facilities owned by, or available for use by, the members.

The 'Men's Club' shall mean the group of male amateur golfers operating under a constitution acceptable to the Golfing Union of Ireland and to which such Club is affiliated.

The 'Ladies Club' shall mean the group of female amateur golfers operating under a constitution acceptable to the Irish Ladies Golf Union and to which such Club is affiliated.

The name or title 'Club', without qualification, shall mean either the 'Joint Club', the 'Men's Club' or the 'Ladies Club' where the context so admits or requires.

The Trustees of the Joint Club hold the property and assets of the Club in trust on behalf of all the Ordinary Members. (See section 2.7)

The name or title 'Committee' and the officers or members thereof, without qualification, shall mean either the Joint Club Committee, hereinafter referred to as the Committee of Management, the Men's Club Committee or the Ladies Club Committee or each of their Officers and Members where the context so admits or requires.

1.1 Name

The Joint Club, the Men's Club and the Ladies Club shall be individually and collectively known as Skerries Golf Club and this shall be the common name for the three Clubs.

1.2 Address

The address of the Club shall be Hacketstown, Skerries, Co. Dublin.

1.3 Colours, Motto and Crest

The colours of the Club shall be Maroon and Gold. The Club Motto shall be the Latin phrase 'In Utramque Fortunam Paratus' ('Prepared for either fortune'). The motto shall be contained in a flowing ribbon immediately below the Club crest.

The Club Crest shall consist of a shield, divided vertically in half, the left half to bear a representation of a crozier on a maroon background, the right half to bear a representation of a mitre on a gold background, the shield to be surmounted by a representation of a goat holding erect a maroon and gold flag, and above the crest, in a flowing ribbon, are to appear the words 'Skerries Golf Club'. Both ribbons referred to above should, with the exception of Club blazers, contain white background colouring to enable the highlighting of the Club name and motto.

Under the Crest shall be the legend 'Founded 1905'

This legend shall be included in all crests replications utilised in connection with all Headed Notepaper, Club Flags and notices but may be omitted from crests displayed on clothing or golfing paraphernalia.

(Crest artwork as displayed at Appendix 1)

1.4 Objectives

The main objectives of the Joint Club shall be:

- a) To encourage the playing of the game of golf by amateurs, by promoting competitions, awarding prizes and by any other means which may from time to time be determined by the Club.
- b) To accept and recognize the Royal and Ancient Golf Club of St. Andrews as the sole authority for prescribing and implementing the Rules of Golf and the Rules of Amateur Status.
- c) To provide and maintain for the use of the Members of the Club, a Golf Course and Clubhouse, comprising all the usual amenities, including refreshments, entertainment and other facilities incidental to the game of golf.
- d) To ensure that the relevant requirements of the Registration of Clubs Act 1904–1999 and the Licensing Acts 1833–2008 and subsequent or amending legislation are fully complied with.
- e) To ensure that Skerries Golf Club is committed to safe guarding the wellbeing of its Members, Staff and Guests
- f) To ensure compliance with the guidelines set out in 'Code of Ethics and Good Practice for Children's Sport in Ireland'

Section 2

The Joint Club

2.1. Membership

2.1.1 The membership of the Joint Club shall comprise of all categories of both male and female members, each of whom has been elected to membership of the Club in accordance with the provisions of rule 2.8 hereof or any earlier Constitution of the Club.

2.1.2 Membership Categories

Membership of the Joint Club shall consist of:

Ordinary Members
Ordinary Life Members
Honorary Life Members
Honorary Members
Lady Associate Members
5-Day Members
Country Members
Intermediate Members
Junior Members
Juvenile Members
Cadet Members
Overseas Members
Temporary Members
Pavilion Members
Honorary Pavilion Members

2.1.3 Voting Members

Ordinary, Ordinary Life and Honorary Life Members (hereinafter referred to as Ordinary Members), save as provided for in rule 2.3. shall be;

- a) entitled to attend and vote at any Annual or Special General Meeting of the Joint Club;
- b) entitled to nominate or to be nominated for election as a Trustee, Officer or member of the Committee of Management of the Joint Club;
- c) entitled to share in the distribution of the Club's net assets in the event of the dissolution of the Club.

2.2 Joint Club – Objectives and Structure

2.2.1 The Joint Club Committee

The Joint Club Committee, hereinafter referred to as the Committee of Management, shall control all non-golfing activities of the Club. In addition to the powers hereinafter specifically conferred on the Committee of Management, it shall have:

(a) Control of the finances of the Club. For the purpose of this rule, the finances of the Club shall be deemed to be all income of the Club accruing from Members, green fees, residual competition income, bar, social and catering profits and other items arising from the day to day running of the Club. The Committee of Management shall also be responsible for controlling day to day expenditure of the Club. In a given financial year, any aggregate capital expenditure which exceeds 20% of the subscription income of the preceding year (as shown in the Audited accounts) must have the prior approval of the Members at an Annual General Meeting of the Joint Club or a Special General Meeting of the Joint Club called for that purpose. In this context, subscription income shall exclude any levy income or other special subscriptions made by Members.

(b) Power to appoint a General Manager, fix his/her term of appointment, and define his/her duties and the scope of his/her authority. The Committee of Management shall also have power to dismiss such a General Manager, and to engage, control, and dismiss other Club employees.

(c) Such powers (including the appointment of Sub-Committees and the defining of their powers and functions) as may be necessary for the proper functioning of the Club in accordance with these Rules.

2.3. Reserved Joint Club Officers and Election of Officers and Ordinary Members of Committee of Management

2.3.1 The Officers of the Joint Club shall be the President of the Men's Club and the President of the Ladies' Club, the Captain of the Men's Club, the Captain of the Ladies' Club, The Chairperson, the Honorary Secretary and the Honorary Treasurer.

2.3.2 The Committee of Management shall consist of the Men's Club Captain, the Ladies Club Captain, the Men's Club Vice-Captain, the Vice-Captain of the Ladies Club, the Chairperson, the Honorary Secretary, the Honorary Treasurer and five Ordinary Committee Members. The Officer positions of the Captain of the Men's Club, the Captain of the Ladies Club, the Men's Club Vice-Captain and the Vice-Captain of the Ladies Club, on the Committee of Management, are reserved and shall not require elections.

2.3.3 Election to the following positions on the Committee of Management shall take place at the Annual General Meeting of the Joint Club

The Chairperson

Honorary Secretary

Honorary Treasurer

Five Ordinary Committee Members

2.3.4 The Lady President, Captain and Vice-Captain of the Ladies Club, should they be Lady Associate Members, shall for the duration of their term of office be entitled to all the privileges of Ordinary Membership with the proviso that, in the event of the dissolution of the Joint Club, they would not be entitled to any share of the Club's assets.

No Member may be elected to more than one position on the Committee of Management

2.3.5 There shall be Five Ordinary Committee Members elected to the Committee of Management. These shall be elected by ballot at the Annual General Meeting of the Joint Club, as per Rule 2.3.6.

2.3.6 Election Procedures – Vacancies on Committee of Management or Trustee Vacancies

(a) Any two Ordinary Members of the Joint Club may nominate qualifying Members (see 2.1.3, 2.3.6(b), 2.3.6(f), 2.4.2) and 2.7.1 for election as Joint Club Officers, Members of the Committee of Management, or as Trustee, where such a vacancy exists. The name of each Member so nominated shall be sent in writing, to the Honorary Secretary, Joint Club, at least eight days before the Annual General Meeting of the Joint Club accompanied by a letter from the proposed candidates consenting to serve, if elected.

(b) To be eligible for election either as an Officer or an Ordinary Committee Member of the Committee of Management candidates must, on the date of their nomination for election to Office, have been an Ordinary Member, or an Ordinary Member who was formerly a Lady Associate member, and who has a combined uninterrupted period of membership served of five years immediately preceding that date.

(c) The Honorary Secretary of the Joint Club shall cause such a list of the nominations to be displayed on the Joint Club notice board at least seven days, before the Annual General Meeting of the Joint Club. Balloting papers, if required, shall be prepared containing the names of the candidates. Each Member entitled to be present and vote at the Annual General Meeting of the Joint Club may vote for one or more candidates to a maximum of the number of appropriate vacancies. Ballot papers found to be in breach of this rule shall be deemed to be 'spoiled votes' and shall be excluded from the count.

(d) The male candidate and the female candidate who obtain the highest number of votes will be deemed elected as ordinary Committee Members of the Committee of Management. The remaining vacancies will be filled by the persons securing the highest number of votes.

(e) In the event of a tie for any vacancy there shall be as many further ballots as are required in order to complete the election.

(f) Ordinary Committee Members elected to the Committee of Management may be elected each year for a maximum of three consecutive years after which they shall not be eligible for re-election or co-option for a period of at least one year. They would, however, be immediately eligible for election or co-option to any Officer post. Retiring Ordinary Committee of Management Members, co-opted onto the Committee of Management (Rule 5.3.2), shall be entitled, if nominated, to seek immediate re-election.

2.4 Joint Club Officers Term of Office

2.4.1 The President of the Men's Club and the President of the Ladies Club, having been duly elected at the Annual General meeting of his/her respective Golf Club, shall also serve as Officers of the Joint Club. Their term of Office will be in accordance with rule 5.3.1.

2.4.2 The Chairperson, Honorary Secretary and Honorary Treasurer shall be eligible for re-election from year to year, but not exceeding three consecutive years from the date of his/her first election.

2.4.3 The incoming Officers shall be elected as per Rule 2.3.6. No Joint Club Officer (save as provided for in rule 2.4.2) shall be eligible for re-election or co-option for a period of at least one year from the date they last held office but would be immediately eligible for election to any of the other appropriate Officer posts.

2.4.4 All Officers may be removed from office in a manner as prescribed in Rule 5.12.1 (f) by a simple majority vote of the Committee of Management.

2.5. Duties of Officers

2.5.1 Duties of Chairperson

The Chairperson of the Committee of Management will ensure that the Committee fulfils its responsibilities for the proper day to day management and ongoing governance of the club, including setting of goals, formulating of ongoing strategic and business plans for agreement by the Members and ensuring that regular monitoring and evaluation of such plans takes place. He/she will be committed to the Club goals and core values as agreed from time to time by the Members. He/she will have a good working knowledge of the Club Constitution, rules and duties of office holders.

He/she shall also be responsible for assigning individual work roles to the Ordinary Members of the Committee of Management and, with the approval of the Committee of Management, to nominate Chairpersons to Committee of Management Sub Committees as required. He/she will have the power to direct members of staff in the performance of their duties, If and when required he/she shall act as spokesperson for the Club.

The performance of the above duties or any of them may, at request of the Chairperson or with the consent of the Committee of Management, be delegated to any officer of the Committee of Management, who shall in respect of such duties, be subject to the direction of the Committee of Management. The Chairperson shall abide by all decisions of the Committee of Management.

In addition to his /her vote as a member of the Committee the Chairperson shall have a casting vote in the event of a tie. (see 5.1.1 (g))

2.5.2 Duties of the Honorary Secretary

The Honorary Secretary of the Joint Club shall be responsible for processing all correspondence and for the safe custody of all documents belonging to that Club. It shall be his/her duty to ensure that full and correct minutes of all meetings of the Committee of Management are kept. The performance of the above duties or any of them may, with the consent of the Committee of Management, be delegated to a General Manager or Sub-Committee, who shall, in respect of such duties, be subject to the direction of the Honorary Secretary and of the Committee of Management.

2.5.3 Duties of the Honorary Treasurer

The Honorary Treasurer of the Joint Club shall be responsible for keeping correct and proper Accounts and books showing the financial affairs, receipts and disbursements of Skerries Golf Club and for the production of the annual statement of accounts and balance sheet of said Club up to the 30th day of September in each year, which shall, after audit by the Club auditors, together with the notice convening the Annual General Meeting, be circulated to all the Members of the Joint Club, either by post or by electronic media. Provided that the performance of the above duties or any of them may, with the consent of the Committee of Management, be delegated to a General Manager, who shall in respect of such duties be subject to the directions of the Honorary Treasurer and of the Committee of Management. The Chairperson of the Committee of Management, Honorary Treasurer, Honorary Secretary or General Manager may sign or countersign all cheques issued on behalf of the Joint Club. Each cheque issued must bear a minimum of two of the aforementioned signatures.

2.6 Auditors

2.6.1 An auditor(s), not being Members of the Club, (who shall be a professional accountant or a firm of professional accountants, as the case may be) shall be appointed annually at the 'Annual General Meeting' of the Joint Club. The auditor(s) shall audit the annual statement of accounts and balance sheet for each accounting year and shall certify same before they are reported and shall be entitled to be paid out of the Club funds such fees for their services as may be approved by the Committee of Management. The accounting year shall commence on the 1st day of October in each year.

2.7 Trustees

2.7.1 The property of Skerries Golf Club shall be vested in four Trustees. To be eligible for election as a Trustee a candidate must, on the date of their nomination for election to Office, have been an Ordinary Member, or an ordinary Member who was formerly a Lady Associate Member, and who has an aggregate period of Membership of twenty years preceding that date. A serving Officer of the Club who meets the eligibility criteria for nomination as a Trustee may be nominated as a Trustee provided that he/she has submitted their resignation from such Office before the date of commencement of their period of Trusteeship. The commencement date of each Trustee term in Office shall be determined by the Committee of Management.

2.7.2 Trustees elected to and currently serving in such office, in accordance with the provisions of any earlier constitution, shall be appointed as Trustees of the Joint Club, without election.

2.7.3 Vacancies arising shall be filled by election at a General Meeting of the Joint Club, in accordance with the voting provisions as outlined in Rule 2.3.6 as soon as is convenient after such vacancy occurs. Trustees so elected shall hold office until their tenure is terminated in accordance with Rules 2.7.4 or 2.7.5

2.7.4 A Trustee's tenure of office shall be terminated when such Trustee ceases, by death or otherwise, to be a Member of the Club, resigns as a trustee, is removed from office under Rule 2.7.6 or Rule 5.12.1(f) or is appointed as an Officer of the Joint Club, Men's Club or Ladies Club.

2.7.5 Trustees elected after the adoption of the amended 2012 Constitution shall serve for a maximum period of 10 years after which they shall retire from office.

2.7.6 A Trustee may be removed from office by a resolution passed (after due notice of motion) by a simple majority of the Members present and voting at any General Meeting of The Joint Club.

2.7.7 The Trustees shall deal with the Club property, as directed by the Committee of Management and subject to the overall authority of the Committee of Management and the Membership via Annual or Special General Meeting, shall have the power:

- (a) to sell, acquire, hold and develop, lease, mortgage, charge and grant security over Club property, and
- (b) to borrow or raise money on behalf of the Club in promotion of the objects of the Club, and
- (c) to make investment of Club funds.”;

2.8 Admission of New Members

2.8.1 The following provisions shall apply in relation to the admission of new Members:

(a) The Committee of Management shall decide, from time to time, the number of new Members in each category of membership to be admitted. A Membership Sub-Committee, appointed by the Committee of Management shall form an Interview Board for this purpose. Each candidate for admission as an Ordinary, Five day, Intermediate, Country, Junior, Overseas or Pavilion Member shall be proposed and seconded, in writing, by any two Ordinary, Ordinary Life or Honorary Life Members (not being Members of the Committee of Management) both of whom must be prepared to vouch for the applicants suitability.

(b) The name, address and occupation of the candidate must be sent, in writing, to the Honorary Secretary or to the General Manager with the names of the proposer and seconder.

(c) The Honorary Secretary shall bring such candidates' names, as recommended by The Membership Sub Committee, before the Committee of Management for approval.

(d) After approval, the candidate's name shall be posted on the Joint Club notice board for at least fourteen days, during which time any Member who wishes to object to the candidate's election must do so in writing setting out the basis of his/her objection to the Honorary Secretary of the Joint Club or to any Member of the Committee of Management. After the expiration of the said fourteen days the candidate's name shall be brought before the next meeting of the Committee of Management to consider his/her election which shall take place by ballot in which one adverse vote in five will disqualify. The Committee of Management shall have power at any time before the final election of the candidate to call upon his or her proposer and seconder to appear before the Committee of Management and state what they know of the qualifications of such candidate for Membership. The Committee of Management shall have power to call upon any Member who has objected to a candidate whose name has been posted in the clubhouse to appear before them if they consider that further elaboration on the written objection is warranted.

(e) Candidates balloted for and not elected shall not be proposed again for election within a period of twelve months.

(f) On the election of a new Member, the Honorary Secretary shall notify such new Member in writing that he/she has been elected, enclosing a copy of the Rules. A request for payment of the amount of the appropriate subscription shall also be enclosed and if such payment not be made within one calendar month from the day of the Honorary Secretary's notice the election shall be absolutely void, unless sufficient cause for such delay shall be shown to the satisfaction of the Committee of Management.

(g) The Committee of Management shall be empowered to give precedence in election to any candidate or candidates in cases that to it seem proper.

2.8.2 Members may propose or second a maximum of two applicants for membership in any one year.

2.8.3 Serving Members may apply for transfer from or to any appropriate membership category and such applications will, following the recommendations of The Membership Sub-Committee, be decided on by the Committee of Management. Any Member so transferred will pay the appropriate transfer fee pertaining at the time of transfer.

2.9 Entrance Fees

2.9.1 The entrance fees for all categories of Members shall be such sums as the Committee of Management shall from time to time determine in respect of each class. The Committee of Management, at its discretion, may waive or reduce such fees for reasons, which to it, seem reasonable and sufficient.

2.10. Annual Subscriptions

2.10.1 The annual subscriptions for the following categories of membership

Ordinary Member

Five Day Member

Lady Associate Member

shall be determined each year by the Members at a General Meeting of the Joint Club. The annual subscription of all other members shall be as determined by the Committee of Management.

2.10.2 Reduced Annual Subscriptions

(a) Ordinary, Five Day and Lady Associate members who are over the age of 65 years and have had at least 25 years aggregate membership in one or any combination of these categories on the 1st day of January in any year shall pay 80% of the annual subscription otherwise payable by Ordinary, Five Day or Lady Associate members as appropriate. They will be liable for any Course and Social levies in force at the time.

(b) Ordinary, Five Day and Lady Associate members who are over the age of 75 years and have had at least 35 years aggregate membership in one or any combination of these categories on the 1st day of January, in any year shall pay 40% of the annual subscription otherwise payable by Ordinary, Five- Day members or Lady Associate members as appropriate. They will be liable for any Course and Social levies in force at the time

(c) Ordinary, Five Day and Lady Associate Members, who are over the age of 75 years and have had at least 50 years membership in one or any combination of those categories on the 1st day of January in any year, shall pay €5 in annual subscription. They will not be liable for any Course levy but will be liable for any Social levy in force at the time.

(d) Reduced Annual subscriptions, as defined in 2.10.2(a), (b) and (c) are only available on application and on confirmation from official Club records that age and aggregate membership requirements have been satisfied. In all instances, the determination of aggregate membership is qualified by the requirement that the applicant member has been a fully paid up member of either the Mens' Club or the Ladies Club for no less than eight of the ten years immediately preceding the year in which the member would qualify for a concession on fees under this rule.

2.10.3 All members elected during the months of September to December shall pay, in addition to their entrance fee, the annual subscription and any appropriate levies which are applicable to the following calendar year. This payment will cover the period to the end of the following year.

2.10.4 All subscriptions, except as above provided, shall be due on the first day of January in each year. Any Member whose subscription or levies (as directed by the Committee of Management) for the current year remains unpaid on January 31st shall cease to be entitled to any of the privileges of Membership of Skerries Golf Club, and shall continue to be so disentitled so long as such amounts remain unpaid. If the subscription remains unpaid on the 21st day of February, the person in default shall cease to be a Member of the Club, but may be re-admitted, without being subject to the provisions of Rule 2.8, on tendering the amount unpaid before the 1st day of April, subject nevertheless to the discretion of the Committee of Management, and to any conditions it may see fit to impose.

2.10.5 The Committee of Management may, at their discretion, waive or reduce any Members Annual Subscription or levies due for reasons, which to it, seem reasonable and sufficient.

2.11 Levies

2.11.1 The introduction of any Course, Social or other levy may only be proposed at a General Meeting of the Members. Any levy approved by a majority of those present and voting, subject to rule 5.21.1, will automatically expire after one year and may only be renewed or amended by a new motion.

2.11.2 Levies agreed in accordance with 2.11.1 shall be payable by all Ordinary, Five-Day, Lady Associate, Life and Intermediate members except as exempted under rules (5.6.3), (5.6.4), (5.6.7), (5.6.9), (5.6.10), (5.9.1) and 2.10.2 (c)

Section 3

Men's Club

3.1 Membership

3.1.1 Membership of the Men's Club shall comprise of all categories of male Members, each of whom has been elected to membership of the Club in accordance with the provisions of Rule 2.8 or any earlier Constitution of the Club.

3.1.2 Voting Members

Ordinary, Ordinary Life and Honorary Life Members shall be;

- a) entitled to attend and vote at any Annual or Special General Meeting.
- b) entitled to be nominated for election to office or to the Committee of the Men's Club

3.2 Men's Club – Objectives and Structure

3.2.1 The objectives and structures of the Men's Club shall be as follows;

(a) To encourage the playing of the game of golf by amateurs, by promoting competitions, awarding prizes and by any other means which may, from time-to time, be determined by the Club.

(b) To accept and recognise the Royal and Ancient Golf Club of St. Andrews as the sole Authority for prescribing and implementing the Rules of Golf and the Rules of Amateur Status.

(c) To accept and abide by the Constitution and Bye-Laws of the Golfing Union of Ireland to which the Men's Club shall be affiliated.

(d) To accept and apply the standard scratch score and handicapping scheme as prescribed by the Council of National Golfing Unions and thereafter as may require to be implemented from time to time by the Golfing Union of Ireland.

(e) To appoint a Handicapping Secretary and Handicapping Committee, all of whom shall be members of the Men's Club, which shall have control of handicapping matters in the Men's Club and shall keep handicapping records (including records for the previous three years) which shall be available for inspection by provincial branch inspectors of the Golfing Union of Ireland at reasonable notice.

3.3 Men's Club Officers

3.3.1 The Officers of The Men's Club shall be The President, Captain, Vice-Captain and Administration Officer all of whom shall be elected at the Annual General meeting of the Men's Club in accordance with the voting procedures as outlined in Rule 3.4 & 3.5.

3.3.2 The Committee of the Men's Club shall be the Captain, Vice-Captain and Administration Officer. In addition to the above named Officers there will be 6 Ordinary Committee Members elected at the Annual General Meeting of the Men's Club as per Rule 3.4.

3.3.3 In the event of a tie for any vacancy, there shall be as many further ballots as are required in order to complete the election.

3.4 Men's Club Committee

3.4.1 Any two Ordinary Members of the Men's Club may nominate qualifying members for election as a Member or Officer of the Men's Club Committee. The name of each member so nominated shall be sent in writing to the Administration Officer, Men's Club, at least eight days before the Annual General Meeting of the Men's Club. Such nominations must be accompanied by a letter from the candidate consenting, if elected, to serve.

3.4.2 To be eligible for election either as an Administration Officer or Ordinary Committee Member of the Men's Club Committee candidates must, on the date of their nomination, have been an Ordinary Member for a period of 3 years immediately preceding that date

3.4.3 The Administration Officer of the Men's Club shall cause a list of the nominations received by him to be affixed to the Men's Club notice board seven days, at least, before the Annual General Meeting of the Men's Club. If there are more candidates than vacancies then ballot papers shall be pre-prepared listing, in alphabetical order, the names of the candidates. Each Member present and entitled to vote at the Annual General Meeting of the Men's Club may vote for one or more candidates to a maximum of the number of appropriate vacancies. Submitted ballot papers in breach of this rule shall be deemed to be 'spoiled votes' and shall be excluded from the count.

3.4.4 Ordinary Committee Members elected to the Men's Club Committee may be elected each year for a maximum of three consecutive years after which they shall not be eligible for re-election or co-option for a period of at least one year. They would, however, be immediately eligible for election to any Officer post. Retiring Ordinary Committee Members, co-opted onto the Men's Club Committee (Rule 5.3.2) shall be entitled, if nominated, to seek immediate re-election.

3.4.5 No Member may be elected to more than one position on the Men's Club Committee.

3.4.6 Any Member of the Committee of The Men's Club may be allocated, by the Chairperson, with the agreement of the Committee, responsibility for any operational function(s) (other than those specifically reserved by this Constitution for designated Officers)

3.5 Men's Club Officers – Appointment and duration of term

3.5.1 To be eligible for election either as President, Captain or Vice-Captain of the Men's Club candidates must, on the date of their nomination for election to Office, have been an Ordinary Member of the Men's Club for an uninterrupted period of ten years immediately preceding that date.

3.5.2 The term of office of the President, Captain, Vice- Captain and Administration Officer of the Men's Club will be in accordance with rule 5.3.1.

3.5.3 The Administration Officer of the Men's Club shall be eligible for re-election from year to year, but not exceeding three consecutive years from the date of his first election.

3.5.4 The incoming Officers shall be elected in accordance with the voting procedures as outlined in Rule 3.4. No Men's Club Officer (save as provided for in Rule 3.5.3) shall be eligible for re-election or co-option for a period of at least one year from the date he last held office but would be immediately eligible for election or co-option to any of the other appropriate Officer posts.

3.5.5 Any Officer may be removed from office in a manner described in Rule 5.12.1(f) by a simple majority vote of the Men's Club Committee.

3.6 Duties of Administration Officer

3.6.1 The Administration Officer of the Men's Club shall be responsible for processing all correspondence and for the safe custody of all documents belonging to that Club. It shall be his duty to ensure that full and correct minutes of all Committee Meetings are kept, together with records of all competitions. The performance of the above duties or any of them may, with the consent of the Committee, be delegated to a Manager or Sub-Committee, who in respect of such duties, will be subject to the direction of the Administration Officer and of the Committee.

Section 4

Ladies Club

4.1 Membership

4.1.1 The membership of the Ladies Club shall comprise of all categories of female Members, each of whom has been elected to membership of the Club in accordance with the provisions of Rule 2.8 or any earlier Constitution of the Club.

4.1.2 Voting Members

Ordinary, Ordinary Life, Honorary Life and Lady Associate Members shall be

- a) entitled to attend and vote at any Annual or Special General Meeting
- b) entitled to be nominated for election to Office or to the Committee of the Ladies Club.

4.2 Ladies Club - Objectives and Structure

4.2.1 The objectives and structures of the Ladies Club shall be as follows:

(a) To encourage the playing of the game of golf by amateurs, by promoting competitions, awarding prizes and by any other means which may from time to time be determined by the Club.

b) To accept and recognise the Royal and Ancient Golf Club of St. Andrews as the sole authority for prescribing and implementing the Rules of Golf and the Rules of Amateur Status.

(c) To accept and abide by the Constitution and Bye-Laws of the Irish Ladies Golf Union to which the Ladies Club shall be affiliated.

(d) To accept and apply the standard scratch score and handicapping system as prescribed by the Council of National Golfing Unions, and thereafter as may require to be implemented from time to time by the Irish Ladies Golf Union.

(e) To appoint a Handicapping Secretary and Handicapping Committee, all of whom shall be Members of the Ladies Club, which shall have control of handicapping matters in the Ladies Club and shall keep handicapping records (including records for the previous three years) which shall be available for inspection by provincial branch inspectors of the Irish Ladies Golf Union.

4.3 Ladies Club Officers

4.3.1 The Officers of The Ladies Club shall be the Lady President, Lady Captain, Lady Vice-Captain and Ladies Administration Officer, all of whom shall be elected at the Annual General meeting of the Ladies' Club in accordance with the voting procedures as outlined in Rule 4.4 and 4.5.

The Committee of the Ladies Club shall be the Lady Captain, Lady Vice-Captain and Ladies Administration Officer. In addition to the above named Officers there will be 6 Ordinary Committee Members elected at the Annual General Meeting of the Ladies Club in accordance with the voting procedures as outlined in 4.4.

In the event of a tie for any vacancy, there shall be as many further ballots as are required in order to complete the election.

4.4 Ladies Club Committee

4.4.1 Any two Ordinary or Lady Associate Members of the Ladies Club may nominate qualifying members (see Rule 4.1) for election as a Member or Officer of the Ladies Committee. The name of each Member so nominated shall be sent, in writing, to the Administration Officer, Ladies Club, at least eight days before the Annual General Meeting of the Ladies Club. Such nominations must be accompanied by a letter from the candidate consenting, if elected, to serve.

4.4.2 To be eligible for election either as an Administration Officer or Ordinary Committee Member of the Ladies Club Committee candidates must, on the date of their nomination, have been an Ordinary/or Lady Associate Member for a period of 3 years immediately preceding that date.

4.4.3 The Administration Officer of the Ladies Club shall cause a list of nominations received to be affixed to the Ladies Club notice board seven days, at least, before the Annual General Meeting of the Ladies Club. If there are more candidates than vacancies, balloting lists shall be pre-prepared listing the names of the candidates. Each Member present and entitled to vote at the Annual General Meeting may vote for one or more candidates to a maximum of the number of appropriate vacancies. Submitted ballot papers in breach of this rule shall be deemed to be 'spoiled votes' and shall be excluded from the count.

4.4.4 Ordinary Committee Members elected to the Ladies Club Committee may be elected each year for a maximum of three consecutive years after which they shall not be eligible for re-election or co-option for a period of at least one year. They would, however, be immediately eligible for election to any Officer post. Retiring Ordinary Committee Members, co-opted onto the Ladies Club Committee (Rule 5.3.2) shall be entitled, if nominated, to seek immediate re-election.

4.4.5 No Member may be elected to more than one position on the Ladies Committee.

4.4.6 Any Member of the Committee of the Ladies Club may be allocated, by the Chairperson, with the agreement of the Committee, responsibility for any operational function(s) (other than those specifically reserved by this Constitution for designated Officers)

4.5 Ladies Club Officers – Appointment and duration of term

4.5.1 To be eligible for election either as Lady President, Lady Captain or Lady Vice-Captain of the Ladies Club candidates must, on the date of their nomination for election to Office, have been an Ordinary or Lady Associate Member of the Ladies Club for a period of ten years immediately preceding that date.

4.5.2 The term of office of the Lady President, Lady Captain, Lady Vice-Captain and Administration Officer of the Ladies Club will be in accordance with rule 5.3.1.

4.5.3 The Administration Officer of the Ladies Club shall be eligible for re-election from year to year, but not exceeding three consecutive years from the date of her first election.

4.5.4. The incoming Officers shall be elected in accordance with the voting procedures as outlined in Rule 4.4. No Ladies Club Officer (save as provided for in rules 4.5.3) shall be eligible for re-election or co-option for a period of at least one year from the date they last held office but would be immediately eligible for election or co-option to any of the other appropriate Officer posts.

4.5.5 Any Officer may be removed from office in a manner as described in Rule 5.12.1 (f) by a simple majority vote of the Ladies Club Committee

4.6 Duties of Administration Officer

4.6.1 The Administration Officer of the Ladies Club shall be responsible for processing all correspondence and for the safe custody of all documents belonging to that Club. It shall be her duty to ensure that full and correct minutes of all Committee meetings are kept, together with records of all competitions. The performance of the above duties or any of them may, with the consent of the Committee, be delegated to the General Manager or Sub-Committee, who shall in respect of such duties, be subject to the direction of the Administration Officer and of the Committee.

Section 5
General Rules (Applying to All Clubs)

5.1 Meetings

5.1.1. Committee Meetings

(a) Monthly committee meetings shall be held by each of the respective Clubs.

(b) Additional or Special Committee Meetings of any of the three clubs may be held as required, subject to each Officer and Member of the particular Committee being given 24 hours' notice by either the Chairperson, Honorary Secretary, Administration Officer or their nominee (as appropriate to the Club for which the Committee meeting is called). Upon receipt of a requisition signed by not less than 5 members of the respective Committee stating the nature of the business to be transacted, the Chairperson, Honorary Secretary or Administration Officer of that club shall call a Special Meeting of said Committee to be held on the earliest practicable date.

(c) Five Members of a Committee shall constitute a quorum at any Committee Meeting.

(d) The Chairperson of the Committee of Management, elected each year at the Joint Club Annual General Meeting, shall take the chair at each meeting of the Committee of Management. In the absence of the elected Chairperson the chair shall be taken by any Officer approved by the meeting.

(e) The Men's Club Captain shall take the chair at each meeting of the Men's Club Committee. In the absence of the Men's Club Captain, the Men's Club Vice-Captain shall take the chair. In the absence of the latter the chair shall be taken by the Administration Officer. In his absence the Chair shall be taken by any Committee Member of the Men's Club approved by the meeting.

(f) The Ladies' Club Captain shall take the Chair at each meeting of the Ladies Club Committee. In the absence of the Ladies Club Captain, the Ladies Club Vice-Captain shall take the chair. In the absence of the latter the chair shall be taken by the Administration Officer. In her absence the Chair shall be taken by any Committee Member of the Ladies Club approved by the meeting.

(g) The Chairperson shall, in the event of a tie, exercise a casting vote.

(h) The Men's Club President or the Ladies Club President may, at the invitation of the Chairperson of any Club, chair a Committee meeting of that Club. In the event of such an invitation being issued the Chairperson of the Committee in question shall vacate the chair in favour of the President/Lady President. A President/Lady President chairing such a Committee Meeting shall only cast a vote in the event of a tie.

5.2 Annual General Meetings

5.2.1 The Annual General Meetings of the Clubs shall be held each year on dates to be fixed by the Committee of Management in consultation with The Men's and Ladies Golf Clubs.

5.2.2 The Annual General Meetings of the Men's Club and the Ladies Club, duly called by the Administration Officer, shall be held on separate but agreed dates between the 1st day of November and the 30th day of November. The Annual General Meeting of the Joint Club shall be held on a convenient date not less than eight days after the latter of the Men's and Ladies Golf Club Annual General Meetings has taken place.

5.2.3 The business of the Men's Golf Club and the Ladies Golf Club Annual General Meetings shall be to deal specifically with all matters pertaining to the game of golf, in accordance with the rules of the Golfing Union of Ireland and the Irish Ladies Golf Union respectively. These meetings shall also deal with the election of Officers and Committee and all other relevant business.

5.2.4 The Joint Club Annual General Meeting must be held on or before 31st December, at such time and place as the Committee of Management shall determine.

5.2.5 The business of the Annual General Meeting of the Joint Club shall be to deal with all other matters relating to the operation and day-to-day running of Skerries Golf Club and the appropriate election/appointment of the Officers and Ordinary Members of the Committee of Management.

5.2.6 The Annual General Meeting of the Joint Club shall be called by the Honorary Secretary, in accordance with Rule 5. 2.1.

5.2.7 Notices of Motion, signed by a proposer and seconder, both of whom are either Ordinary, Ordinary Life or Honorary Life Members, must be presented, in writing, to the Honorary Secretary, or respective Administration Officer or the General Manager at least seven days before the date of such Meetings.

5.2.8 Members of each Club shall be given fourteen days' notice, either by post or by electronic media, of Annual General Meetings.

5.2.9 Standing Orders

Procedures at the Annual General Meetings and all other Special General Meetings shall be governed by standing orders as attached hereto at Appendix 2.

5.2.10 Special General Meeting

(a) A Special General Meeting of any of the three clubs may be called at any time by direction of their respective Committees or on a requisition to the Honorary Secretary, respective Administration Officer or Captain, signed by at least ten per cent of Ordinary Members (or Ordinary and Lady Associate Members in the case of Ladies Club). Such a request should state the precise nature of the business to be transacted.

(b) On receipt of such requisition it shall be the duty of the Honorary Secretary or applicable Administration Officer to have a Special General Meeting called without delay, and failing a notice calling such meeting being issued by direction of the Committee within fourteen days after receipt of the requisition, any five Members who have signed the requisition may issue notice convening such a General Meeting, which notice shall be sufficient if published three times in two Dublin daily newspapers.

(c) Seven days' notice, either by post or by electronic media, of every Special General Meeting of the Club, conveyed by order of the Committee, except Meetings called under Rules 5.12 shall be given to the Members entitled to vote, by specifying the time and place of the Meeting and the business to be transacted.

5.2.11 Chairperson at Annual General Meetings and Special General Meetings

(a) Chairperson at Annual General Meetings and Special General Meetings

The Chairperson of the Committee of Management shall chair all Annual General or Special General Meetings of the Joint Club. In the absence of the Chairperson any member of the Joint Club present may be appointed by the Meeting to take the chair. The Chairperson, in addition to his/her vote as a Member of the Joint Club, shall, in the event of a tie, have a casting vote.

(b) The President of the Men's Club shall chair all General Meetings of the Men's Club. If the President is absent or declines to preside, then any member of the Men's Club present may be appointed by the Meeting to take the chair. The Chairperson, in addition to his vote as a Member of the Men's Club, shall, in the event of a tie have a casting vote.

(c) The President of the Ladies Club shall preside at all General Meetings of the Ladies Club. If the President is absent, or declines to preside, any member of the Ladies Club present may be appointed by the Meeting to take the chair. The Chairperson, in addition to her vote as a Member of the Ladies Club, shall, in the event of a tie, have a casting vote.

5.2.12 Mode of Voting at General Meeting

Voting at all General Meetings may be either by ballot or by show of hands, except where otherwise provided by these Rules. No proxies shall be allowed. If a simple majority of Members present wish any question under discussion to be put to a vote by ballot, that method of voting shall be adopted. Ballot papers found by the scrutineers to be incomplete or ambiguous shall be deemed to be 'spoiled' votes' and shall be excluded from the count.

5.3 Period of Office/Casual Vacancies

5.3.1 The period of office of all Officers and Ordinary Committee Members of the Joint Club, Men's Club and Ladies Club will commence on the first day of January following their election at their respective Annual General Meeting and will terminate on the last day of December of the same year.

5.3.2. Casual vacancies on any of the three Club Committees shall be filled by co-option of a qualifying Member. Any Member so co-opted shall retire at the following Annual General Meeting of the respective club, in addition to those Members who retire under Rule 3.4 or 4.4, but he/she shall nevertheless be eligible as a candidate for election to the Committee at such Annual General Meeting.

5.4 Resignation of Officers and Members of Committee

5.4.1 Any Officer or Member of any Committee shall be entitled to resign such Office or Membership at any time, and shall be deemed to have so resigned on ceasing to be a Member of the Club. An Officer or Member of any of the Club Committees wishing to resign should notify the Honorary Secretary or the Administration Officer of the relevant club in writing.

5.5 Membership Age Requirements

5.5.1 Only persons over the age of 18 years on the first day of January in the year in which election is sought shall be eligible for election as Ordinary, Ordinary Life, Honorary Life, Honorary, Five Day, Intermediate, Country, Overseas, Pavilion, Honorary Pavilion or Temporary Members.

Age requirements for Junior/Juvenile Membership are as per rule 5.6.11 & 5.6.12

5.6 Membership Entitlements

5.6.1 Ordinary Members

Such Members are those elected under Rule 2.1.1(a) or Rule 2.8, or who were elected or transferred to Ordinary Membership by the Committee of Management. Each Ordinary Member shall be entitled to

- a) Attend and vote at any General Meeting of the Joint Club.
- b) Attend and vote at any General Meeting of the Golf Club of which they are a member.
- c) Share in the net assets of the Joint Club in the event of dissolution of same under rule 5.25.
- d) Avail of, subject to such controls as may be in force, the use of the golf course and clubhouse.

5.6.2 Ordinary Life Members

(a) An Ordinary Life Member is entitled to all the privileges of Ordinary Membership for the remainder of his/her lifetime without the payment of any additional subscription.

(b) Such members will be liable to pay any levies as may be imposed from time to time on Ordinary Members.

(c) This class of Membership is closed to new entrants and may only be reopened by a majority vote of those supporting an appropriate motion at a General Meeting.

5.6.3 Honorary Life Members

(a) On the recommendation of the Committee of Management, and not otherwise, an Ordinary Member, or a person who has been at any time an Ordinary Member, may be elected an Honorary Life Member at an Annual General Meeting of the Joint Club.

(b) Such recommendation shall only be made on the grounds of distinguished service to the Club or special distinction attained in the game of golf.

(c) A two-thirds majority of the Members present and voting at the Annual General Meeting shall be necessary for the election of an Honorary Life Member.

(d) An Honorary Life Member shall from the date of his/her election be entitled to all the privileges of Ordinary Membership without having to pay the annual subscription or any Course or Social levies or having to make any special payment for such Life Membership.

(e) There shall not be more than twelve Honorary Life Members at any one time.

5.6.4 Honorary Members

(a) The Committee of Management shall have power to elect Honorary Members, not exceeding, at any time, 20 in number.

(b) Such membership will be for a period not exceeding one year, but renewable by resolution of the Committee from year to year.

(c) Such Honorary Members shall not immediately prior to their nomination be current Members of the Club.

(d) They shall not be entitled to claim any share in the Club assets in the event of its dissolution.

(e) They shall not be entitled to vote at General Meetings or be eligible for election to any office or other position in the Club, but otherwise, shall be entitled to all the privileges of Ordinary Membership.

(f) Such members will be not be liable to pay any Course or Social levies as may be imposed on other Members.

5.6.5 Five Day Members

(a) Five Day Members shall be entitled (subject to Rule 5.6) to the privileges of Ordinary Membership for five days only i.e. Monday to Friday inclusive, during each week of the year. They may avail of reduced green fee rates where available on Sat/Sun as per rule 5.6.12.

(b) Whereas a Five Day Member shall be entitled to use the clubhouse facilities during each day that the clubhouse is open, he/she shall not be entitled to attend or vote at any Annual General Meetings.

(c) Five Day Members shall not be entitled to claim any share in the Club assets in the event of the dissolution of the Club and shall not be eligible for election to any office or other position in the Club, or play in major competitions (as defined by the Men's and Ladies' Golf Club Committees from year to year). They shall however be eligible to represent their respective Golf Club and to play on the course on any day when so representing their respective Golf Club.

(d) A Five Day Member may apply to the Committee of Management for transfer to Ordinary Membership. Such a transfer shall be subject to the payment of any transfer fee in force at the time of transfer.

5.6.6 Lady Associate Members

Lady Associate Members shall enjoy all the privileges of Ordinary Membership of the Club with the following exceptions;

- a) They shall not have the right to claim any share in the assets of the Club in the event of its dissolution.
- b) They shall not attend or vote at any General Meeting of the Joint Club, nor shall they nominate any member for election to the Committee of Management, unless they are currently serving as Lady President, Lady Captain or Lady Vice-Captain (Rule 2.3.4).
- c) They will be subject to playing restrictions as decided from time to time by the Committee of Management.
- d) A Lady Associate Member may apply to the Committee of Management for transfer to Ordinary Membership. Such a transfer shall be subject to the payment of any transfer fee in force at the time of transfer.
- e) The membership category of Lady Associate is closed to new entrants.

5.6.7 Country Members

(a) Persons whose ordinary residence is 120 kilometres or more from Skerries Golf Club, and who hold a current official Club handicap managed by another GUI or ILGU affiliated club, shall be eligible for election as Country Members.

(b) Country Members shall not be entitled to claim any share in the Club assets in the event of the dissolution of Skerries Golf Club and shall not be eligible for election to any office or other position in any Club, or play in major competitions (as defined by the Men's and Ladies Golf Club Committees from year to year) but otherwise shall be entitled to all the privileges of Ordinary Membership.

(c) They shall not be entitled to attend or vote at any General Meeting

(d) Country members shall not be liable for any Social levies but shall be liable for any Course levy

5.6.8 Intermediate Members

(a) Persons who are under the age of 30 years on January 1st in any year shall be eligible for Intermediate Membership.

(b) Subject to Rule 2.1, 3.1 and 4.1, they shall enjoy all the privileges of Ordinary Members of the Club.

(c) Intermediate Members shall not be entitled to claim any share in the Club's net assets in the event of the dissolution of Skerries Golf Club.

5.6.9 Overseas Members

(a) Persons who normally reside outside the island of Ireland are eligible for election as Overseas Members.

(b) Any Overseas Member who comes to visit or reside in Ireland for a period of three months or more in any one year shall be liable to pay an additional subscription equal to the difference between the Overseas Members subscription and the full subscription and levies payable by Ordinary Members in respect of such year.

(c) Current Members who wish to transfer to this category may do so only if they have moved permanently outside the island of Ireland and obtain the approval of the Committee of Management.

(d) Overseas Members shall not be entitled to claim any share in the Club assets in the event of the Club's dissolution and shall not be eligible for election to any office or other position in the Club, or play in major competitions (as defined by the Men's and Ladies Golf Club Committees from year to year) but otherwise shall be entitled to all the privileges of Ordinary Membership.

(e) Overseas Members shall not be entitled to attend or vote at any General Meeting.

(f) Such members will be liable to pay any Course levy but shall not be liable for any Social levy.

5.6.10 Junior Members

(a) On January 1st in any year boys and girls, aged sixteen years and over and under nineteen years, shall be eligible for election as Junior Members. Sons and daughters of Members may be given priority.

(b) Junior Members shall be allowed to play on the golf course only during such hours as may from time to time be fixed by the Committee of Management. They may enter the Clubhouse provided they are properly attired (see Bye-Laws and Local Rules). The Committee shall also be entitled to place restrictions on the rights of Junior Members to enter and remain in the clubhouse in order to comply with the Licensing Law Regulations.

(c) Junior Members may be expelled from the Club at any time by resolution of the Committee of Management. As soon as any such resolution has been passed the Honorary Secretary shall give notice of same to such Junior Member and expulsion shall take effect immediately on such notice being given.

(d) All applicants for Junior Membership must be proposed and seconded in accordance with Rule 2.8.1(a).

(e) Subject to Rule 5.6.11(f) Junior Members shall not be eligible to play in Club Competitions, but the Committee of Management may from time to time permit Junior Competitions to be held for which they shall be eligible.

(f) At the discretion of the respective Golf Club Committee, Junior Members who have achieved an Official Golf Handicap of a suitable level as approved by The Men's Club or The Ladies Club Committee may be given permission to play in Club Competitions. In special circumstances, they may be invited by the Captain or the President to play in their respective competitions, but may not win the main prize of the day.

(g) Junior Members shall not be entitled to claim any share in the Club's assets in the event of the Club's dissolution and shall not be eligible for election to any office or other position in the Club or to attend or vote at any General Meeting.

5.6.11 Juvenile Members

(a) Boys and girls aged ten to fifteen years shall be eligible for election as Juvenile Members. Sons and daughters of Members may be given priority.

(b) Juvenile Members shall be allowed to play on the golf course only during such hours as may from time to time be fixed by the Committee of Management.

(c) They may enter the Clubhouse provided they are properly attired (see Bye-Laws and Local Rules). The Committee shall also be entitled to place restrictions on the rights of Juvenile Members to enter and remain in the clubhouse in order to comply with the Licensing Law Regulations

(d) Juvenile Members may be expelled from the Club at any time by resolution of the Committee of Management. As soon as may be after any such resolution has been passed the Honorary Secretary shall give notice of same to such Juvenile Member and expulsion shall take effect immediately on such notice being given.

(e) All applicants for Juvenile Membership must be proposed and seconded in accordance with Rule 2.8.1(a).

(f) Subject to Rule 5.6.11(g) Juvenile Members shall not be eligible to play in Ladies or Men's Club Competitions, but the Committee of Management may from time to time permit Juvenile Competitions to be held for which they shall be eligible.

(g) At the discretion of the respective Golf Club Committees, Junior and Juvenile Members who have achieved an Official Golf Handicap of a suitable level as approved by The Men's Club or The Ladies Club Committee may be given permission to play in their Club Competitions. In special circumstances, they may be invited by the Captain or the President to play in their respective competitions, but may not win the main prize of the day. A Juvenile Member, on whom this privilege is bestowed, shall pay an individual annual subscription as decided by the Committee of Management

(h) Juvenile Members shall not be entitled to claim any share in the Club's assets in the event of the Club's dissolution and shall not be eligible for election to any office or other position in the Club or to vote at any General Meeting.

(i) Juvenile members aged from eight to twelve years will be known as 'Cadets' and will only be allowed to use the facilities of the course and/or clubhouse when under the direct supervision of an adult.

5.6.12 Pavilion Members /Honorary Pavilion Members

(a) The Committee of Management shall have power to elect a number of persons, not exceeding 125, to be Pavilion Members. Pavilion Members shall only be entitled to make use of the amenities of the clubhouse and the putting green.

(b) Pavilion Members shall be bound by all Rules, Bye-Laws and Local Rules of the Club so far as such Rules, Bye-Laws and Local Rules are applicable to the status of the Pavilion Members as hereby defined.

(c) They shall be entitled to play the course on payment of the minimum applicable green fee chargeable in respect of visitors for the day or days on which they play, but shall not otherwise be subject to any of the provisions of the Local Rules relating to visitors. The Provision of Rule 5.6.10 relating to the expulsion from the Club of Junior Members shall have like application, mutatis mutandis, to Pavilion Members.

(d) No person under the age of 18 shall be eligible to become a Pavilion Member.

(e) The Committee of Management shall have the power to elect a number of persons, not exceeding 30, as Honorary Pavilion Members.

(f) Such members will have the same rights and privileges as Pavilion members. All Members in these categories shall pay the Social levy.

(g) Pavilion/Honorary Pavilion Members shall not be entitled to attend or vote at any General Meeting.

5.7 Children of Members

5.7.1 The Committee of Management shall have power, on the application of any Ordinary, Five Day or Lady Associate Member, to permit a child or grandchild of such Member, who is under the age of sixteen years and accompanied by a parent or grandparent, to play on the course without payment of any subscription or green fee. This permission shall be subject to such conditions as the Committee, at its discretion, may think fit to impose in each case, and may be withdrawn by the Committee of Management at any time without any reason being given.

5.8 Resignation

5.8.1 Any Member may at any time resign his/her Membership of the Club by giving notice in writing to the Honorary Secretary, Committee of Management, but shall continue to be liable for any sums remaining unpaid at the date of such resignation. Any such Member having discharged all his/her liabilities to the Club, and wishing to re-join, may, upon an available vacancy arising, be proposed and balloted in accordance with Rule 2.8, provided he/she is agreeable to pay any levy or increase deemed appropriate by the Committee for the interim period. Any Member so resigning, or otherwise ceasing to be a Member of the Club, shall forfeit all rights or claims upon the Club.

5.9 Leave of Absence

5.9.1 The Committee of Management shall have the power to grant leave of absence only to Ordinary, Five Day, Lady Associate and Intermediate Members for a period not exceeding one full year. In exceptional circumstances (medical or otherwise), the Committee shall be empowered to extend the duration of the absence. Such Members shall be exempt from the payment of an annual subscription but shall not be entitled to any privileges of membership during such period of absence.

5.9.2 The Committee may, where leave of absence has been granted, impose an Administrative retention charge, as fixed by the Committee.

5.9.3 All other levies, normally applying to each category shall not be chargeable for the duration of the period of absence.

5.9.4 Such periods of absence shall not be taken into consideration when aggregating total membership for the purpose of any reduction applicable under rule 2.10.2.

5.10 Complaints

5.10.1 All complaints of a golfing nature shall be made, in writing, to the Administration Officer of the appropriate Golf Club who may, at his/her discretion, refer it to the Committee of Management. Decisions made under this rule by the Committee of the appropriate club (or by the Committee of Management if the matter is referred to them) shall be final.

5.10.2 In no instance shall any employee of Skerries Golf Club, or sub- contractor, or employee of any sub-contractor, be reprimanded directly or publicly by any category of Member. Any complaints regarding such employees, or sub- contractors, or employee of any sub- contractor should be made in writing to the General Manager or to the Honorary Secretary.

5.11 Discipline

5.11.1 Where a complaint of a non-golfing nature is made to the Honorary Secretary of the Joint Club, that there has been an alleged breach by a Member (as defined by Rule 2.1.2 hereof) of any Rule, Bye-Law or Local Rule of the Club in force for the time being,

or

that there has been an alleged breach by a Member of the Rules of Etiquette,

or

that a Member has conducted him/herself in a manner incompatible with his/her membership of the club and/or in a manner likely to be injurious to the welfare and good reputation of the club;

he/she may, if he/she is of the view that the matter is one that can be dealt with properly by him/her, and if the person against whom the complaint is made agrees, investigate the complaint. The Honorary Secretary may if he/she sees fit request any Joint Club Officer to assist in the investigation of any such complaint.

5.11.2 No complaint shall be considered by the Honorary Secretary of the Joint Club or by the Committee of Management unless it is made in writing by or on behalf of the complainant.

5.11.3 If the Honorary Secretary finds the complaint well-founded he/she may recommend the imposition of a fine (not exceeding €100), and/or, recommend to the Committee of Management to temporarily suspend the Member against whom the complaint has been upheld from the rights and privileges of Membership for a period not exceeding 14 days, or impose any other lesser penalty including, but not limited to, a reprimand or a warning as to future conduct.

5.11.4 The Committee of Management (sitting in the absence of the Honorary Secretary) shall in its absolute discretion decide whether or not to accept the recommendations of the Honorary Secretary concerning the imposition of a fine or suspension, but it shall not be entitled to vary same.

5.11.5 In the event that either the complainant or the Member against whom the complaint is made, is dissatisfied with the decision of the Honorary Secretary of The Joint Club, he/she may appeal the original decision to the Committee of Management.

5.11.6 If the Honorary Secretary is of the view that the nature of the complaint is such that it is not appropriate for investigation by him/her, or if the Member complained about objects to the matter being investigated by the Honorary Secretary of the Joint Club, then the Honorary Secretary of the Joint Club shall bring the matter before the Committee of Management at the earliest opportunity.

5.11.7 In the event of an appeal of the decision of the Honorary Secretary or a refusal by the Member against whom the complaint has been made to submit to the jurisdiction of the Honorary Secretary, a Sub-Committee or individual Officer will be appointed by the Committee of Management to Investigate the complaint and to report on their findings to The Committee of Management, who shall, where the complaint is upheld, have the power to :-

- impose a fine not exceeding €100, and or,
- temporarily suspend the Member against whom the complaint has been upheld from the rights and privileges of membership for a period not exceeding 14 days, and or
- impose any other lesser penalty including, but not limited to, a reprimand or a warning as to future conduct.

No further appeal may be lodged when an appeal against the decision of the Honorary Secretary has been adjudicated on under this rule.

5.12 Serious Offences

5.12.1 In the event that the Honorary Secretary is of the view that a written complaint received by him/her alleges conduct by a Member of so serious a nature that it requires to be investigated by the Committee of Management, (or a Sub-Committee of the Committee of Management established for that purpose), the following procedure shall be adopted :

- a) On a complaint of such conduct being made in writing to the Honorary Secretary of the Joint Club, he/she shall bring the matter before the Committee of Management. The Complainant and the Member concerned shall be invited to attend a meeting of the Committee of Management (sitting in the absence of the Honorary Secretary) or of a Sub-Committee appointed by the Committee of Management for that purpose, to call evidence or present submissions in relation to the matter under enquiry. If the Member concerned is a Junior Member, he/she shall be entitled to be accompanied by a parent or guardian or by any Member of the Club. The Honorary Secretary may not be a member of the Sub- Committee so appointed.
- b) Having considered the matter and having heard evidence and/or submissions, the Committee of Management, (or a sub Committee appointed by the Committee of Management for that purpose) shall present its findings to a quorate meeting of the Committee of Management.
- c) The quorum of the Committee of Management meeting to impose any of the penalties listed under Rule 5.12 shall be eight, and a majority shall be three-fourths or more of those present and voting. Voting shall be by secret ballot.
- d) Having considered any explanation or mitigation offered by the Member, the Committee of Management may decide to do any or all of the following:
 - I. Impose a monetary penalty not to exceed €100;
 - II. Suspend the Member for such period, not exceeding three months, as it shall, at its discretion, think fit.
 - III. Request the Member to resign his/her Membership.
 - IV. Expel the Member.
- e) If the Complainant and/or Member named in the complaint is an Officer or Member of the Committee of Management he/she shall be ineligible to consider the complaint (by his/herself or in committee) and to impose sanction (by his/herself or in committee).
- f) Should a member against whom a complaint of a serious nature is upheld be an Officer, Trustee or Member of any of the Club Committees, he/she may be requested to resign from such position or failing to tender such resignation may be removed from Office.

5.12.2 Appeal Procedures

(a) A member against whom a complaint under Rule 5.12.1 has been upheld may appeal the decision to a Special General Meeting of the Joint Club. Within seven days of the decision being notified to him/her, he/she shall request the Committee of Management, in writing, to call a Special General Meeting to consider and confirm, rescind, vary or uphold the original decision of the Committee of Management.

(b) Such a meeting shall be held within no sooner than two and no later than four weeks of the receipt of such a request.

(c) A decision of the Committee of Management, taken under Rule 5.12.1, shall stand unless and until an appeal is received against the decision within the stipulated time.

(d) Provided an appeal has been received, the imposition of the penalty so imposed shall not then take effect, pending the holding of a Special General Meeting. Save, however, where the Committee of Management has specifically decided that failure to impose an immediate suspension of the member against whom the complaint was initially upheld would be injurious to the good running of Skerries Golf Club or its Members, in that event the Committee of Management may direct a suspension of the member from the rights and privileges of membership pending the holding of a Special General Meeting. In such a case any decision to expel the member concerned would reduce to a suspension until such time as the matter comes before a special General Meeting for final decision.

(e) The Complainant and the Member concerned shall be invited to attend the Special General Meeting, to call evidence or present submissions in relation to the matter under enquiry. If the Member concerned is a Junior Member, he/she shall be entitled to be accompanied by a parent or guardian or by any Member of the Club.

For the purpose of this rule

The majority at a Special General Meeting shall be a simple majority of those Members present and voting. Voting shall be by ballot.

Notice of the Special General Meeting shall be forwarded to the appellant Member and the Complainant by registered post.

The provisions of any other rule shall not preclude the appellant Member from attending and being heard at a Special General Meeting under this Rule.

During any period of suspension, the Member shall not be entitled to enter upon the Club property, whether in the company of another Member or otherwise, save only to collect any of his/her property or for the purpose of attending a General Meeting at which his or her suspension is an issue.

During any period of suspension, the Member shall not be entitled to any refund or rebate of the whole or any part of his or her Annual Subscription or other sum paid or payable by him or her to the Club in respect of the year during which the suspension occurs.

5.12.3 Disciplined Members

Any Member so disciplined in accordance with the Rules, or otherwise ceasing to be a Member of the Club, shall forfeit all rights or claims upon the Club.

5.13 Temporary Members

5.13.1 Members of recognised golf clubs may become Temporary Members for any continuous period not exceeding three months on being introduced by an Ordinary Member of the Club.

5.13.2 The charges to be paid by Temporary Members shall be such sums as may be, from time to time, determined by the Committee of Management. Payment shall be made in advance to the General Manager or the Honorary Treasurer.

5.13.3 In the event of payment not being made by a Temporary Member, the Member introducing him/her to the Club shall be liable for the amount due.

5.13.4 Temporary Members shall not be entitled to play in Club competitions except such competitions as are expressly declared by the Men's and Ladies Golf Club Committee to be open to Temporary Members.

5.13.5 Temporary Members shall not be entitled to claim any share of the assets of the Club in the event of its dissolution, or to vote at any General Meeting.

5.14 Visitors

5.14.1 Any Member, other than a Junior or Juvenile Member, may introduce visitors to the Club. The name, address and date of visit of each individual visitor must be entered in a special book, known as the 'Visitors Book'. The signature of the introducing member shall attest each such entry.

5.14.2 Before playing, visitors must pay the appropriate green fee and obtain an appropriate receipt from the General Manager, his representative or any duly authorised person. Such receipt must be produced on demand.

5.14.3 Any Officer or, jointly, any two Members of the Committee of Management, the General Manager or any duly authorised member of staff shall be empowered to refuse admission or cancel such admission to any visitor whose presence or conduct they may deem objectionable or who is in breach of any Rules, Bye-Laws or Local Rules of the Club without assigning any acceptable cause. Any fees paid by such visitors may, at the discretion of the Committee, be either forfeited or returned.

5.14.4 The Committee of Management shall have the power to suspend the rules permitting the introduction of visitors at any time.

5.14.5 The payment of Green Fees shall entitle a visitor to play 9 or 18 holes only, as appropriate, and be a Temporary Member of the Club for the day. There is no requirement for such visitors to sign the 'Visitors Book'.

5.14.6 Members of visiting Golfing Societies shall likewise be eligible for Temporary Membership status only on the day of the competition. There is no requirement for such visitors to sign the 'Visitors Book'.

5.14.7 No Member may introduce a playing guest on any day or at any time on which he/she is not entitled to play. The Member introducing a visitor must personally accompany him/her by playing round or walking around with them.

5.15 Open/Semi Open Competitions and Inter-Club Matches

5.15.1 Competitors participating in Skerries Open/Semi Open Competitions and Members of visiting teams in Inter-Club matches and competitions may, be admitted as Visitors or Temporary Members without payment of Green Fees on the date of such Competition or Match and during any period not exceeding two weeks before such date.

5.16 Sale of Excisable Liquor (amended by Committee of Management – 30.08.2004 in accordance with rule 5.21)

A visitor shall not be supplied with excisable liquor in the Club premises unless on the invitation and in the company of a member and that member shall, upon the admission of such visitor to the club premises, or immediately upon his/her being supplied with such liquor, enter his/her own name and the name and address of the visitor in a book which shall be kept for the purpose and which shall show the date of each visit.

No excisable liquor shall be sold or supplied by the Club to any person under the age of 18 years.

No person under the age of 18 years will be allowed into the licensed area of the Club after 9.00pm. However, a child who is accompanied by his/her parent or guardian may be allowed in to the licensed area between the hours of 10.00am and (12.30pm on Sunday) and 9.00pm.

A child who is aged at least 15 years but under the age of 18 years and who is accompanied by his/her parent or guardian may be allowed into the licensed area of the Club on the occasion of a private function at which a substantial meal is served to persons attending the function.

No excisable liquor shall be sold for consumption outside the premises of the Club except to members of the Club, between the hours of 8 o'clock in the morning and 10 o'clock at night.

Subject to the exceptions mentioned in Sub-Sections 2 and 3 of Section 56 of the Intoxicating Liquor Act 1927 as amended by Section 6 of the Intoxicating Liquor Act 1962, no excisable liquor shall be supplied for consumption on the Club premises to any person (other than a member of the Club lodging in the Club premises) or be consumed on the Club premises by any person (other than a member of the club lodging in the Club premises):-

- On any weekday before the hour of half past 10 o'clock in the morning or;
- On any Monday, Tuesday, Wednesday or Thursday after the hour of half past 11 o'clock in the evening or;
- On any Friday or Saturday after the hour of half past 12 o'clock in the morning on the following day or,
- On any Sunday (except St. Patrick's Day which falls on a Sunday) before the hour of half past 12 o'clock in the afternoon or after the hour of 11 o'clock in the evening or;
- On St Patrick's Day before the hour of half past 12 o'clock in the afternoon or after the hour of half past 12 o'clock in the morning on the following day;
- On Christmas Eve before the hour of half past 10 o'clock in the morning or after the hour of half past 11 o'clock in the evening or;
- At any time on Christmas Day.

No member of the Management Committee and no manager or servant employed in the Club shall have any personal interest in the sale of excisable liquors therein or in the profits arising from such sale.

Nothing contained in the Registration of Clubs Acts 1904 to 1999 or imposed only by virtue of the operation of this constitution shall operate to prohibit the supplying for consumption on the club premises of excisable liquor to any person for the consumption of excisable liquor on those premises by any person:-

- On Christmas Day between 12 o'clock midday and 10 o'clock in the evening or;
- On any other day for one hour after the expiration of any period in respect of that day during which it is lawful for the club by virtue of this constitution to supply any excisable liquor for consumption on the club premises, if in each case the excisable liquor is:
 - Ordered by that person at the same time as a substantial meal is ordered by him.
 - Consumed at the same time as and with the meal.
 - Supplied and consumed in the portion of the club premises usually set aside for the supply of meals.
 - Paid for at the same time as the meal is paid for.

The Management Committee may alter or add to such Rule or Rules dealing with the supply or consumption of excisable liquor for the purpose of complying with the Licensing Laws for the time being in force, or for the purpose of satisfying the requirements of the members in accordance with such laws.

In addition to the foregoing Rules and Clauses thereof the Clauses and Regulations embodied in the Registration of Clubs Acts 1904 – 1986 and the Acts extending and amending the same shall be deemed Rules of the Club.

5.17 Closure of Clubhouse or Golf Course

5.17.1 The Committee of Management or its nominee may close the Clubhouse or any part thereof, or the Golf Course or any part thereof, to all Members or to one or more categories of Members, either to meet temporary emergencies or as it may determine in the interests of the Club.

5.18 Notices

5.18.1 No paper, notice or placard, written or printed, shall be exhibited in the Clubhouse or on the Club Website unless sanctioned by the Honorary Secretary or another Officer of the Club.

5.19. Club Property

5.19.1 No Member or Member of Staff, without appropriate and prior approval of the General Manager or of any Joint Club Officer, shall take away or permit to be taken away from the Club premises, for any cause or under any pretext, or shall not damage or destroy, any article of any kind which is the property of the Club.

5.20 Personal Belongings

5.20.1 All personal belongings of Members, Visitors and others brought to, or kept at, or left on the premises of the Club (either inside the Clubhouse or outside) shall be at sole risk of the owners, and the Club or Committee shall not be responsible for any loss or damage thereto however arising.

5.20.2 This rule shall not prejudice any claims by the Joint Club or the owners of such property against the Joint Clubs insurance agents in the case of fire or, when otherwise covered, by any insurance policy in force.

5.21 Change of Rules

5.21.1 The Committee of Management may alter or add to these Rules for the purpose of complying with the provisions of the Registration of Clubs (Ireland) Act, 1904 and 1962, or of any Act, which may be passed, amending same, but (except for the purpose aforesaid) no Rule of the Club shall be repealed or altered or a new Rule made, except at a General Meeting, called by the Committee of Management at which not less than 15 per cent of the voting Membership must be present and voting. Written notice of the proposed changes must be sent to the Honorary Secretary, with the names of proposer and seconder attached, at least seven days prior to the meeting at which the same is to be considered. Where the quorum has been met or exceeded a simple majority shall be sufficient to effect a change of rule.

5.21.2 If, at an Annual or General Meeting, a proposed change to or introduction of a new rule could not be voted on because the quorum required under rule 5.21.1 was not present and voting then the proposer(s) of that new rule(s) or rule change(s) may, within 10 days of that Annual or General Meeting, request the Committee of Management to call a Special General Meeting (5.2.10) to reconsider the proposal(s).

5.21.3 At such a General Meeting any changes to rules proposed at the earlier meeting may, if 15 per cent of the voting Membership is present and voting, be repealed, altered or passed by a simple Majority. If, at the second meeting, the attendance is a minimum of 10 per cent but less than 15 per cent of the voting Membership then a 2/3 thirds majority or greater of those present and voting will be sufficient to effect a change of or

5.22 Members' Addresses

5.22.1 Every Member shall communicate to the Honorary Secretary of the Joint Club his/her address. Such address shall be inserted in the Register of Members. Changes of address should be notified to the General Manager as soon as possible. No Member shall utilise the address of the Club in any advertisement, or use the Club's address for any business purposes whatsoever.

5.23. Members of all categories bound by the Rules

5.23.1 Every Member shall be bound by and submit to these and any Local rules or Bye-Laws.

5.24. Interpretation of Rules

5.24.1 On any question arising upon the interpretation of these Rules, or any Bye-Law or Local Rule, the decision of the Committee of Management shall be final.

5.25 Dissolution of the Club

5.25.1 If at any General Meeting of the Joint Club a resolution for the dissolution of the Club (all Clubs) is passed by a simple majority of the Ordinary, Ordinary Life and Honorary Life Members present then such resolution shall, at a Special General Meeting held not less than one month thereafter at which not less than one-half of the combined numbers of Ordinary, Ordinary Life and Honorary Life Members are present, be put to a further vote. If such a resolution is passed by a majority of two-thirds of such Members voting thereon, the Committee of Management shall, thereupon, or at such future date as may be specified in such resolution, proceed to realise the assets of the Club and after discharge of all liabilities shall equally divide same among all the Ordinary, Ordinary Life and Honorary Life Members. In the event that the required fifty per cent of Ordinary Members do not attend such a special General Meeting then a simple majority of those present may request that the dissolution motion be voted on by means of a Postal Ballot to be conducted by the Clubs auditors. The result of such ballot shall be notified to the Members by Post. If such a motion is passed by a two-thirds majority of all eligible Members the Committee of Management shall, thereupon, or at such future date as may be specified in such resolution, proceed to realise the assets of the Club and after discharge of all liabilities shall equally divide same among all the Ordinary, Ordinary Life and Honorary Life Members

5.26. Indemnity

5.26.1 In the event of any Officer, Trustee or Committee Member (or other Member at the request of the Committee) entering into any personal guarantee in respect of any debt or other liability incurred by or on behalf of the Club, such Officer, Trustee or Member shall be indemnified by the Club, to the full extent of its property and assets with respect to any personal liability incurred by such Officer, Trustee or Member on foot of such personal guarantee and all actions, claims and demands in respect thereof. This Rule shall apply to any such liability whether incurred before or after the adoption thereof.

5.26.2 In the event that any Officer, Trustee or Committee Member (or other Member at the request of the Committee), in the course of the conduct of any business or work undertaken by them on behalf on the Club or its Committees renders him/herself liable, through negligence or otherwise, to any personal liability, the said Officer, Trustee or Committee Member (or other Member acting at the request of the Committee) shall be entitled to be indemnified by the Club, to the full extent of its property and assets. This Rule shall apply to any such liability whether incurred before or after the adoption thereof.

5.27 Bye-Laws and Local Rules

5.27.1 The Committee of Management shall have the power, subject to these Rules to make, alter or repeal all Bye-Laws and Local Rules regulating the conduct of the Club's affairs generally. All Bye-Laws and Local Rules in force in the Club before the coming into operation of these Rules shall, unless and until the Committee of Management otherwise decides, continue in force and be deemed to be Bye-Laws and Local Rules made by the Committee of Management under these Rules.

5.28 Implementation date:

The Changes to the constitution approved by members in 2016 shall come into effect on 1st January 2017. However, nomination and voting procedures required to effect these changes will come into force immediately in order to facilitate the election of appropriate officers and committee members at the Joint Club Annual General Meeting in 2016.

5.28.1 With the exception of rule 2.10.2 (a) and 2.10.2 (b), the introduction of which will, if passed, be deferred until 1st January 2015, these rules will come into force on the date they are passed by a majority of Members at a General or special General Meeting.

Appendix 1

Club Crest



Appendix 2

Standing Orders

1. When the Presiding Chairman rises to speak, all Members shall at once take their seats.
2. Members shall stand, state their names or be named by the Chairman, when addressing the Meeting.
3. The proposer and seconder of a motion amendment shall be allowed not more than five minutes and three minutes respectively in which to speak to the motion or amendment, and each succeeding speaker not more than three minutes. At the discretion of the Chairman these times may be reduced. In exceptional circumstances the Chairman may allow the proposer three additional minutes.
4. The General meeting shall appoint an official time-keeper whose duty shall be to indicate (by ringing a bell or otherwise) when each speaker has exhausted the time allowed by Standing Order No. 3, on hearing which the speaker must stop.
5. Each motion or amendment shall be discussed and voted upon separately.
6. Where more than one motion deals with the same subject, at the discretion of the Chairman, these motions together shall be put to the Meeting for discussion. The method of voting on these motions, i.e. separately or collectively, shall be decided, on a show of hands. By a simple majority of those present and voting.
7. An amendment to a motion shall be taken from the floor, at the discretion of the Chairman and with the approval of a simple majority of the General Meeting. Any amendment to a motion shall be written down and read to the meeting before any vote is taken.
8. When an amendment to a motion is moved no other amendment shall be taken until the first amendment is finally disposed of.
9. No Member shall be allowed to speak more than once on the same proposition except the proposer of the motion, who shall have the right to reply for not more than three minutes but shall not introduce new matter.
10. At any time during the discussions of a resolution it shall be open to any member to move "that the question be now put". The acceptance of such a motion shall be at the discretion of the Chairman. If such a motion be accepted, and if, on a show of hands, it appears that the majority of Members are in favour of terminating the discussion the proposer of the original resolution shall have a right to reply and the resolution shall then be voted on. No such motion shall be moved unless an opportunity has been given for the expression of both a pro and contra view of the resolution.
11. A motion to suspend Standing Orders must be submitted to the Chairman, in writing, by a proposer and seconder. It must specify the Standing Order or Orders to be suspended, and the period of such a suspension. It must state the reasons of importance and urgency justifying such a suspension and if such suspension is for the purpose of considering a matter not on the Agenda, the reasons for not submitting such a matter in accordance with the Rules. A motion to suspend Standing Orders shall not be adopted save:-
 - (i) with the permission of the Chairman, **and**
 - (ii) with the consent of two-thirds of the Members Present and voting on the motion.
12. The proposer of a motion must be present otherwise the motion may not be put.
13. A Member, at any time, may request of the meeting a point of clarification.

14. General Meetings shall commence at the time indicated by the Secretary when convening the General Meeting.
15. General Meetings shall adjourn not later than 10.30.pm. In exceptional circumstances the Chairman may allow the meeting to continue for a further fifteen minutes.